

MARBLEHEAD MUNICIPAL LIGHT COMMISSION

Tuesday March 29, 2022

80 Commercial Street, Commissioner's Conference Room, Marblehead, MA

GoToMeeting: <https://global.gotomeeting.com/join/482259709>

Access Code: 482-259-709; (872) 240-3412

Minutes

Present for the meeting were:

MMLD Commissioners – Chairman Hull, Frechette, Homan, Johnson and Wolf, General Manager Kowalik

Chairman Hull opened the meeting at 4:30 PM

Minutes:

Vote #2022-07

Motion made by Commissioner Wolf and seconded by Commissioner Frechette to approve the minutes of the February 22, 2022 meeting. **Unanimous**

Tree Contract:

Vote #2022-08

Motion made by Commissioner Homan and seconded by Commissioner Frechette to approve the expenditure of \$250,000 - \$300,000 for utility tree trimming services, as defined in the competitive bid process that concluded March 10, 2022. Such expenditure is subject to the General Manager Kowalik's approval of the final contract terms with the winning bidder. **Unanimous**

Village 13:

General Manager Kowalik has been holding weekly meetings with PLM Engineer, Mike Barrett, MMLD Engineer, Colin Coleman, MMLD Distribution Manager William Jackson and former MMLD General Manager, Bob Jolly to discuss replacing Village 13 transformers and switchgear. The new design has been reviewed and will be sent out to bid late April. The new design includes 2 transformers 18/24/30 MVA, 8 primary switchgear, 8 secondary switchgear and employee safety features including remotely accessible switchgear cabinets and vacuum sealed breakers. The expected delivery time for switchgear is 72 weeks and 76 weeks for the transformers.

MMWEC Project 2022A:

Matthew Ide, Matt Ide, MMWEC Executive Director, Energy & Financial Markets joined the meeting to inform the Commission that the MMWEC Board voted at their January meeting to approve up to a 400 MWH energy/100 MW power flow battery storage project to be located at the MMWEC facility in Ludlow, MA with the intent to bid the asset into the ISO capacity market. Matt Ide made a detailed presentation of MMLD's 5-year power portfolio broken down by capacity, transmission, energy and other. In addition, he discussed MMLD's capacity obligation and composition by carbon noncarbon classification.

UFS Rate Update:

General Manager Kowalik needs to follow up with the Commissioner's questions from UFS's rate presentation at the January 4, 2022 meeting, with the hope of holding a public hearing on rates in May.

Marblehead Green Choice:

General Manager Kowalik updated the Commission on the Green Choice policy. There are currently 11 customers enrolled. Enrollment forms are available online at www.marbleheadlectric.com and in the office located at 80 Commercial Street.

Assistant General Manager:

Commissioner Wolf proposed the possibility of creating an Assistant General Manager position. She proposed the following responsibilities for the position:

1. Develop a robust communications strategy to educate customers, including developing a customer survey instrument and establishing a baseline of customer satisfaction and expectations
2. Promote and track strategic electrification among customers
3. Apply for grants to support decarbonization infrastructure and other resiliency and decarbonization measures
4. Coordinate with local municipal and commercial entities to grow Town EV charging infrastructure
5. Plan for solar installations on schools and other municipal properties
6. Promote adoption of demand-response appliances
7. Establish Tariff-on- Bill program

The Commissioners also suggested to include IT, engineering, legislation, and regulations.

General Manager Kowalik will retain a headhunter to create a more formal job description and guide us through the process of creating the new position.

Vote #2022-09:

Motion to go to Executive Session to discuss trade secrets or confidential, competitively sensitive or other proprietary information provided in the course of activities conducted by a governmental body as an energy supplier, municipal aggregator or a cooperative determines that such disclosure will adversely affect its ability to conduct business in relation to other entities making, selling or distributing electric power and energy.

Not to return to Open Session.

Roll call vote;

Frechette-yes

Homan - yes

Hull-yes

Johnson-yes

Wolf-yes

Executive Session commenced at 6:34