

MARBLEHEAD MUNICIPAL LIGHT COMMISSION  
Tuesday November 28, 2017  
40 Tioga Way, 3<sup>RD</sup> Floor, Conference Room, Marblehead, MA

Minutes

Present for the meeting were: Commissioners – Chairman Hull, Homan, Maccario and Tumulty. General Manager Hadden, Manager of Finance Dugan, Finance Assistant Barrett and Manager of Technical Operations Coleman

Chairman Hull opened the meeting at 4:02 P.M.

**Vote #2017 - 52**

It was moved by Commissioner Tumulty and seconded by Commissioner Maccario to approve the minutes of October 24, 2017. **Unanimous**

**Vote #2017 - 53**

It was moved by Commissioner Tumulty and seconded by Commissioner Homan to approve the minutes of November 13, 2017. **Unanimous**

**Building Renovation Update:**

Billy Grant and Yura Zazulin of North Shore Consultancy, Mike Fields and Dana Weeder of Winter Street Architects updated the Commissioners on the building renovation. The GVW's target milestone schedule remains unchanged as the current target date of substantial completion and certificate of occupancy is slated for mid-February 2018. The elevator should be completed by end of this month. The geothermal will require a water deionization process. Winter Street will begin the procurement for blinds and furniture. North Shore Consultancy and Winter Street will meet later this week to discuss all other necessities outside the scope of the renovation such as appliances.

**Financial Report:**

Manager of Finance Dugan distributed to and discussed with the Commission the September 2017 Operating Statement, October's 2017 Accrued Operating Statement, System Sales and Aged Receivables.

The Purchased Power Adjustment for November 2017 remains at .16 cents per Kwh for all customers.

**General Manager's Report:**

General Manager Hadden informed that he will send Greg Chane and Kyle Larson to the Virgin Islands for two weeks to assist with the hurricane aftermath. Virginia Transformers will be hooking up the new Beacon Substation transformer within a few weeks.

**Adjourn:**

Chairman Hull requested a motion to adjourn.

**Vote #2017 – 54**

It was moved by Commissioner Tumulty and seconded by Commissioner Maccario to adjourn at 5:11 P.M. **Unanimous**