

MARBLEHEAD MUNICIPAL LIGHT COMMISSION
Tuesday, October 27, 2015
80 Commercial Street, Marblehead, MA

Minutes

Present for the meeting were: Chairman Hull, Commissioners Homan, Kowalik and Maccario, General Manager Hadden, Manager of Finance Dugan and Financial Assistant Barrett.

- 1) Chairman Hull opened the meeting at 4:00 P.M. and proceeded with agenda item one – Approve minutes of the September 29, 2015 meeting.

It was moved by Commissioner Kowalik, second by Commissioner Homan and unanimously.

Vote #2015-48

Voted: To approve the minutes of the September 29, 2015 Commission Meeting as presented.

- 2) Chairman Hull proceeded with agenda item two – Financial Reports.
 - a) Manager of Finance Dugan distributed to and discussed with the Commission the departments July 2015 Operating Statement and the August 2015 Accrued Operating Statement.
 - b) The Purchased Power Adjustment for September 2015 remains at .16 cents per Kwh for all customers.
 - c) Manager of Finance Dugan informed the Commission that we have received a draft of our 2014 annual audit which will be finished up next week and we will start work on the 2015 audit the end of November.

- 3) Chairman Hull proceeded with agenda item three – Managers Report.

- a) General Manager Hadden informed the Commission that there is not much going on with the Building Renovations at the moment as we haven't heard from Dana Weeder since the building survey was done two weeks ago. We also didn't get any bids on removing the roof to get the diesel out of the building.
- b) General Manager Hadden informed the Commission that the Wilkins situation is moving along as the emissions and noise factors are the biggest issues. The paperwork is back and needs to be put together and we need to get a performance bid out in the near future.
- c) General Manager Hadden informed the Commission that he has to find out who is responsible for putting in a bench at the park for the Macomber family. He is going to call and ask the Park and Rec Department.
- d) General Manager Hadden informed the Commission that MMWEC is just waiting on a figure from us for the Building Renovations Project to prepare a financing proposal and get us in line for financing for the current year. Manager of Finance Dugan and Financial Assistant Barrett will look further into it.
- e) General Manager Hadden informed the Commission that he is looking into other possible office locations for us to move into while the building renovations are going on; one of which is up at Tioga Way.
- f) General Manager Hadden informed the Commission that there was an outage on the Maple Circuit over the weekend.
- g) General Manager Hadden informed the Commission that the new regulators on the Neck have been in service for two weeks now.

Commissioner Tumulty discussed with the Commission that when Bill Snow went from Interim General Manager to Assistant General Manager his salary never got adjusted to the proper amount which it should be effective November 1st. The Commission reaffirmed their vote of the January 29, 2015 Commission Meeting.

General Manager Hadden discussed with the Commission that he recommends we return to normal office hours and revisit the Friday office hours in the spring.

Chairman Hull informed the Commission that the Town wants us to take over the maintenance of the traffic lights in town in the future.

- 4) Chairman Hull proceeded with agenda item four – Underground Services for Rolleston Road.

There was a discussion concerning another group of neighbors on Rolleston Road who want their services underground. The project should be their responsibility and their cost not ours. We can give them guidance only.

- 5) Chairman Hull requested a motion to adjourn.

It was moved by Commissioner Tumulty, second by Commissioner Maccario and unanimously.

Vote #2015-49

Voted: To adjourn this meeting at 6:50 P.M.